



Apple Tree Farm Services CIC

Leadership and Management Statement



It is the manager's responsibility:

- to ensure that all staff are competent and confident and have gone through a careful selection procedure and are offered relevant training opportunities.
- to ensure that the service will evaluate what it does and make improvements through the constant monitoring of activities and procedures by staff and service users.
- to ensure that all records, plans, policies, and procedures are properly made and kept in accordance with local guidance and legislation.
- to demonstrate effective leadership qualities and communication skills and to foster effective working relationships between staff, parents/carers, and children.
- to demonstrate a high level of professional competence and skill and a thorough understanding of childcare issues.
- to monitor the quality of work of each member of staff and the service as a whole and to take such measures that are necessary to ensure that this is not compromised.
- to respond to any parental, staff or children's concerns or complaints effectively and sensitively.